

**LIQUIDATION REPORT**

Period Covered January - February 2021

Serial No.: \_\_\_\_\_

Date: \_\_\_\_\_

Entity Name : Schools Division of Batangas

Fund Cluster : 01

Responsibility Center Code:  
\_\_\_\_\_**PARTICULARS****AMOUNT**

To liquidate the Cash Advance of Malvar Senior High School for the month of January and February 2021 amounting to Three Hundred Forty Seven Thousand Six Hundred Two and 69/100

TOTAL AMOUNT SPENT

**347,602.69**

AMOUNT OF CASH ADVANCE PER DV NO. \_\_\_\_\_ DTD. \_\_\_\_\_

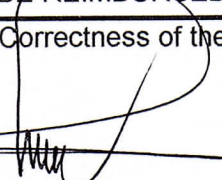
AMOUNT REFUNDED PER OR NO. \_\_\_\_\_ DTD. \_\_\_\_\_

AMOUNT TO BE REIMBURSED

 A Certified: Correctness of the above data

 B Certified: Purpose of travel / cash advance duly accomplished

 C Certified: Supporting documents complete and proper

  
**JHOMAR C. SOR EdD**  
School Head

**MERTHEL M. EVARDOME, CESO V**  
Schools Division Superintendent

**EDUARDA U. ALON**  
Accountant III

Signature over Printed Name  
Claimant

Signature over Printed Name  
Immediate Supervisor

Signature over Printed Name  
Head, Accounting Division Unit

Date: March 5, 2021

Date: \_\_\_\_\_

JEV No.: \_\_\_\_\_

Date: \_\_\_\_\_

### CASH IN BANK REGISTER

Agency :  
Sub-Office/District/Division:  
Municipality/City/Province:

DEPED BATANGAS  
MALVAR SHS  
MALVAR, BATANGAS

Name of Disbursing Officer:  
Bank :  
Location:

JHOMAR C. SOR  
LANDBANK OF THE PHILIPPINES TANAUAN BRANCH  
NEW PUBLIC MARKET, A. MABINI AVE, TANAUAN BATANGAS

Date	Check No.	Particulars	CASH IN BANK			BREAKDOWN OF WITHDRAWALS/PAYMENTS											
			Deposits	Withdrawals/ Payments	Balance	MAINTENANCE AND OTHER OPERATING EXPENSES						OTHERS					
						Office Supplies Expenses	Internet Expenses	Janitorial Services	Semi-Expensives Furniture and Fixtures Expenses	Other Supplies Expenses	Water Expenses	Account Description	Account Code	Amount			
		BEGINNING BLANCE	500.00		500.00	5020301000	5020503000	5021202000	5020322001	5020399000	5020401000						
		CASH ADVANCE RECEIVED	362,686.67		363,186.67												
02/18/2021		CONVERGE ICT SOLUTIONS INC		20,963.12	342,203.55		20,963.12										
2/22/2021	0000752932	METRO LIPA WATER DISTRICT		9,288.40	332,915.15						9,288.40						
2/22/2021	0000752933	ALEXIS BAUSIN (JANUARY 2021)		7,520.00	325,395.15			7,520.00									
2/22/2021	0000752934	ALEXIS BAUSIN (FEBRUARY 2021)		7,520.00	317,875.15			7,520.00									
02/23/2021	0000752935	DE GRACIA SARMIENTO FURNITURE CENTER		31,104.00	286,771.15				31,104.00								
02/28/2021	0000752936	GOLDEN FORMOSA TRADING		72,401.79	214,369.36	72,401.79											
02/28/2021	0000752937	B. JAVIER COPY CENTER AND ENTERPRISES		198,805.38	15,563.98	47,596.80				151,208.58							
		TOTALS	363,186.67	347,602.69	15,563.98	119,998.59	20,963.12	15,040.00	31,104.00	151,208.58	9,288.40						

Certified Correct:

JHOMAR C. SOR  
Disbursing Officer

**REPORT OF CHECKS ISSUED**  
 Period Covered: JANUARY AND FEBRUARY 2021

Entity Name : MALVAR SENIOR HIGH SCHOOL

Fund Cluster : 01

Bank Name/Account No. : LANDBANK OF THE PHILIPPINES TANAUAN BRANCH / 2952104317

Report No.: 2021-02-0001

Sheet No.: 001

Check		DV/Payroll No.	ORS/BURS No.	Responsibility Center Code	Payee	UACS Object Code	Nature of Payment	Amount
Date	Serial No.							
02/22/2021	0000752930	01-2021-02-0001			CONVERGE ICT SOLUTIONS INC.	5020503000	Internet Expense (January & February 2021)	20,963.12
02/22/2021	0000752932	01-2021-02-0002			METRO LIPA WATER DISTRICT	5020401000	Water Expense (January & February 2021)	9,288.40
02/22/2021	0000752933	01-2021-02-0003			ALEXIS A. BAUSIN (JANUARY 2021)	5021202000	Janitorial Services for January 2021	7,520.00
02/22/2021	0000752934	01-2021-02-0004			ALEXIS A. BAUSIN (FEBRUARY 2021)	5021202000	Janitorial Services for February 2021	7,520.00
02/23/2021	0000752935	01-2021-02-0005			DE GRACIA-SARMIENTO FURNITURE CEN	5020322001	Purchase of furnitures for Home Economics Shop Room	31,104.00
02/28/2021	0000752936	01-2021-02-0006			GOLDEN FORMOSA TRADING	5020301000 & 5020399000	Purchase of ink and supplies materials for office use	72,401.79
02/28/2021	0000752937	01-2021-02-0007			B. JAVIER COPY CENTER AND ENTERPRIS	5020301000	Purchase of supplies materials for office use.	198,805.38

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CERTIFICATION

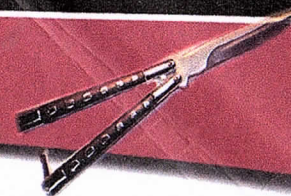
I hereby certify on my official oath that this Report of Checks Issued in 001 sheet(s) is a full, true and correct statement of all checks issued by me during the period stated above for which Check Nos. 0000752930 to 0000752937 inclusive, were actually issued by me in payment for obligations shown in the attached disbursement vouchers/payroll.

  
**JHOMAR C. SOR EdD**

Name and Signature of Disbursing Officer/Cashier

Principal II  
Official Designation

MARCH 01, 2021  
Date



### SUMMARY OF EXPENSE

MOOE January and February 2021

SCHOOL HEAD: JHOMAR C. SOR, Ed. D. DISTRICT: MALVAR SCHOOL: MALVAR SENIOR HIGH SCHOOL

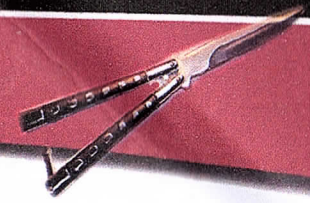
NAME OF SUPPLIER	TIN # OF SUPPLIER	GROSS AMOUNT	AMOUNT OF TAXES WITHHELD				DUE TO NGAS	DUE TO BIR	TOTAL AMOUNT
			1%	2%	3%	5%			
Metro Lipa Water District	n/a	9,288.40	-	-	-	-	-	-	9,288.40
CONVERGE ICT SOLUTIONS, INC.	006-895-049-049	22,360.66	-	399.30	-	998.24	-	1,397.54	20,963.12
Alexis A. Bausin (JO) - January	n/a	7,520.00	-	-	-	-	-	-	7,520.00
Alexis A. Bausin (JO) - February	n/a	7,520.00	-	-	-	-	-	-	7,520.00
B. JAVIER COPY CENTER AND ENTERPRISES	298-212-245-000	207,088.94	2,070.89	-	6,212.67	-	-	8,283.56	198,805.38
GOLDEN FORMOSA TRADING	293-241-003-000	76,500.00	683.04	-	-	3,415.18	-	4,098.21	72,401.79
DE GRACIA-SARMIENTO FURNITURE CENTER	231-084-952-000	32,400.00	324.00	-	972.00	-	-	1,296.00	31,104.00
<b>TOTAL</b>		<b>362,678.00</b>	<b>3,077.93</b>	<b>399.30</b>	<b>7,184.67</b>	<b>4,413.42</b>	<b>-</b>	<b>15,075.31</b>	<b>347,602.69</b>

DEPEDBATS-ACC-F-053/R0/04-17-2019

Prepared by:

JHOMAR C. SOR EdD

Principal II



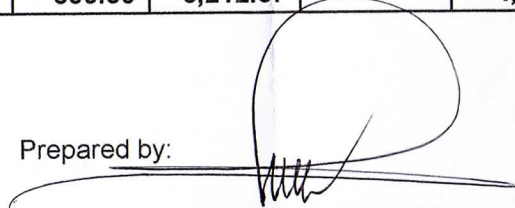
**SUMMARY OF TAXES WITHHELD**  
 For the Month of January and February 2021

Name of School: MALVAR SHS  
 District: Malvar

Name of Supplies/Contractor	TIN No.	Amount of Payment	AMOUNT OF TAXES WITHHELD					TOTAL
			1%	2%	3%	4%	5%	
CONVERGE ICT SOLUTIONS, INC.	006-895-049-049	22,360.66	-	399.30	-	-	998.24	1,397.54
B. JAVIER COPY CENTER AND ENTERPRISES	298-212-245-000	207,088.94	2,070.89	-	6,212.67	-	-	8,283.56
GOLDEN FORMOSA TRADING	293-241-003-000	76,500.00	683.04	-	-	-	3,415.18	4,098.21
DE GRACIA-SARMIENTO FURNITURE CENTER	231-084-952-000	32,400.00	324.00	-	972.00	-	-	1,296.00
<b>TOTAL</b>		<b>338,349.60</b>	<b>3,077.93</b>	<b>399.30</b>	<b>6,212.67</b>	<b>-</b>	<b>4,413.42</b>	<b>15,075.31</b>

DEPEDBATS-ACC-F-040/R1/04-17-2019

Prepared by:

  
**JHOMAR C. SOR EdD**

Principal II

